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Job Description

Promatech, Inc. is looking for experienced Sr. Construction Schedulers for transportation and facility projects located in NJ, NY, and PA. The positions are remote with periodic site visits.

Promatech is a certified WBE/SBE/DBE firm providing construction and project management support services. Our firm offers the A/E/C Industry unexcelled quality with construction management, project management, CPM scheduling, construction inspections, constructability reviews, public outreach, and M/WBE Compliance.

Overview

Responsible for managing time and resources to ensure work/project is completed on time; supporting the project management staff in the preparation of project scope, budget and schedule; providing support in the definition of Work Breakdown Structure; and identifying potential scheduling delays.

Job Requirements

- BS in Engineering or Construction Management preferred but not required.
- Knowledge and experience with Oracle P6 is required.
- Ability to read contract documents and construction plans.
- Create a high-level master schedule that incorporates the initial CPM schedule and the contractors' schedule.
- Monitor project milestones.
- Perform critical path analysis.
- Provide information on items impacting the project schedule.
- Ability to analyze project delays and offer solutions.
- Work closely with various disciplines in project teams.
- Provide a summary and report on project progress.
- Have excellent verbal and written communication skills.
- Valid driver's license and ability to travel.